



STAFF REPORT

DATE: December 9, 2019
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF NOVEMBER 18, 2019

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
November 18, 2019**

ROLL CALL: Roll Call was taken at 5:33 p.m. PRESENT: Directors Harris, Howell, Hume, Miller, Nottoli, Schenirer, and Chair Kennedy. Director Jennings arrived at 5:35 p.m. and Director Hansen arrived at 5:45 p.m. Absent: Directors Budge and Serna.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

1. Motion: Approval of the Action Summary of October 7, 2019
2. Resolution: Awarding a Contract to Aramark Uniform & Career Apparel LLC for Uniform Rental and Laundry Services (D. Cook)
3. Resolution: Awarding a Contract for 1225 R Street Roof Replacement to Barth Roofing Company, Inc. (D. Abansado/L. Ham)
4. Resolution: Awarding a Contract for the Tree Mitigation, Bus Stop Demolition and Landscape Restoration to Swierstok Enterprise, Inc. Doing Business as Pro Builders (D. Abansado/L. Ham)
5. Resolution: Approving a Sole Source Procurement and Approving a Contract for Purchase of CAF Couplers with Voith Turbo, Inc. (D. Cook)
6. Resolution: Delegating Authority to the General Manager/CEO to Award and Execute a Contract for Bidwell Street Instrument House Replacement (S. Arya/L. Ham)
7. Resolution: Approving the First Amendment to Ground Lease for Parking Purposes with R11 Properties, LLC. (B. Bernegger)
8. Resolution: Approving the Second Amendment to the Contract for Transit Consulting Services with Carpi & Clay, Inc. (C. Garcia-Weinhardt)
9. Resolution: Approving a Sole Source Procurement and the First Amendment to the Contract for Insurance Broker Services with Alliant Insurance Services, Inc. (A. Steele/B. Bernegger)
10. There is no item for this number.

11. Resolution: Approving a Records Retention Policy (S. Valenton)
12. Resolution: Delegating Authority to the General Manager/CEO to Award and Execute Procurement Contracts Necessary to the Provision of ADA Complementary Paratransit Service by SacRT (J. Adelman/B. Bernegger)

ACTION: APPROVED - Director Howell moved; Director Harris seconded approval of consent calendar Items 1-3, 6 - 9 and 11, noting that Item 10 had been removed from the agenda. Motion was carried by voice vote. Absent: Directors Budge, Hansen, Jennings and Serna.

4. Resolution: Awarding a Contract for the Tree Mitigation, Bus Stop Demolition and Landscape Restoration to Swierstok Enterprise, Inc. Doing Business as Pro Builders (D. Abansado/L. Ham)

Speaker: Jeffery Tardaguila

5. Resolution: Approving a Sole Source Procurement and Approving a Contract for Purchase of CAF Couplers with Voith Turbo, Inc. (D. Cook)

Speaker: Helen O'Connell

12. Resolution: Delegating Authority to the General Manager/CEO to Award and Execute Procurement Contracts Necessary to the Provision of ADA Complementary Paratransit Service by SacRT (J. Adelman/B. Bernegger)

Speaker: Jeffery Tardaguila

ACTION: APPROVED - Director Howell moved; Director Schenirer seconded approval of Items 4, 5 and 12. Motion was carried by voice vote. Absent: Directors Budge, Hansen and Serna.

INTRODUCTION OF SPECIAL GUESTS

UNFINISHED BUSINESS

PUBLIC HEARING

13. Resolution: Approving a Title VI Service Change Equity Analysis and Adopting Service Changes for April 2020 (L. Ham)

Laura Ham indicated that the service changes are primarily for April 2020, with the exception of the proposed Airport service which would take effect on January 6, 2020. The funding for the Airport service comes from funds from the Sacramento Area Council of Governments Green Region Program.

James Drake explained that the current Airport service is provided by Yolo Bus (Routes 42A&B) (Yolo) and runs once an hour, seven days per week. SacRT's service (Route 142) will run once an hour; however, is scheduled to run between Yolo trips, so service between the two agencies provides 30 minute headways. During peak hours, SacRT will run two buses an hour, so that customers will have 20 minute headways to/from the Airport.

James Drake indicated that the remainder of the service changes for April 2020 are route and schedule modifications from SacRT Forward, and are cost neutral. Staff continues to monitor ridership and has accumulated a number of other modifications which have a budget impact that will be addressed at a future time.

Speakers (Comments Summarized):

Helen O'Connell – She is happy to hear about it and wants to make sure that the Mobility Advisory Council is aware of all service changes, so they can provide their opinions.

Mike Barnbaum – Mr. Barnbaum wants to make sure that patrons in outlying communities utilize the Airport service since it only travels from downtown Sacramento.

Jeffery Tardaguila – Mr. Tardaguila is concerned there is not enough space at several downtown bus stops for multiple buses serving the Airport, and what can be done about it.

Rosalie Rashid – Ms. Rashid indicated that the change to Route 30 has changed her and others lives “upside down.” Ms. Rashid would like changes to routes announced on the buses.

Glenda Marsh – Ms. Marsh is excited about all of the proposed changes. She is glad to have more bus service to/from Davis, and that it is a service open to everyone.

Bonnie Lindemann* - Ms. Lindemann is concerned about the changes in Citrus Heights, and that the Sunrise Mall Transit Center lost 4 fixed routes, believed that there were no public meetings in District 3 and 4, and no equity analysis done. She believes that Microtransit is not a substitute for fixed route service.

Director Hansen asked staff to follow up with Mr. Rashid about the Route 30 service after the Board meeting.

Director Hansen is happy to see SacRT implementing Airport service. The Airport service will be a benefit for the San Joaquin service as well as the existing Capitol Corridor.

ACTION: APPROVED - Director Hansen moved the item with the following direction

for staff to prioritize the bus on shoulder legislation for the I-5 corridor, the Causeway Intercity Bus Service and Highway 80; Director Howell seconded approval of the item as written. Motion was carried by voice vote. Absent: Directors Budge and Serna.

14. Approving the Causeway Connection Intercity Bus Service (L. Ham)
 - A. Resolution: Approving a Title VI Service and Fare Equity Analysis; and
 - B. Resolution: Conditionally Adopting Service Changes to Establish a New Causeway Connection Bus Service to UC Davis Medical Center; and
 - C. Resolution: Delegating Authority to the General Manager/CEO to Approve a Memorandum of Understanding between the Sacramento Regional Transit District, the Yolo County Transportation District, and the University of California, Davis for Operation of the Causeway Connection; and
 - D. Resolution: Conditionally Recognizing the University of California, Davis Undergraduate Student ID Card as Fare Equivalent for the Causeway Connection

Laura Ham introduced this item and indicated that the same item was agendaized at the Yolo County Transportation District meeting tonight. Passage of both items as well as approval by Chancellor Gary May of UC Davis would approve this project. Ms. Ham introduced key project partners: Matt Dulcich of UC Davis, Will Barry of Electrify America and Julia Burrows, City of Sacramento. The service will be operated in tandem with Yolo Bus and SacRT, and Ms. Ham recognized the contributions from Terry Bassett and Jose Perez from the Yolo County Transportation District.

James Drake provided the proposed schedule: 3 stops in Davis and a total of 5 stops in Sacramento, noting that not all stops would be served on every trip providing a more direct route on some trips (non-stop and limited stop options).

Director Nottoli asked how the current service is being operated and what the change to travel time would be. Mr. Drake explained the current service. Mr. Drake noted that the vehicle type on the proposed service is smaller; however, SacRT is proposing to run 3 trips per hour during peak service whereby the current service is only once an hour (on a larger bus). Mr. Drake noted that ridership on the current shuttle is strong; however, the ridership has been declining.

Director Harris asked for the total ridership, how often the buses are currently at capacity and whether there is a possibility to retrofit the buses for more bike capacity. Mr. Drake indicated that the current ridership is approximately 380 riders per day – 50/50 between Davis and Sacramento. The peak hour trips average between 23 and 28 riders per trip. The existing buses hold 9 bicycles and the new buses will hold 3

bicycles on the rack, noting that with 3 buses per hour that is a total capacity of 9 per hour during peak. There have been discussions about rear bicycle racks; however, Mr. Drake indicated that other transit agencies have not been happy with them.

Director Miller wanted to know how other buses carry 9 bicycles. Mr. Drake noted that the current buses are larger charter style bus and bicycles are stowed below, and that the existing fleet powered by diesel.

Speakers:

Chris Dougherty – Mr. Dougherty, from the Sacramento Area Council of Governments, was present to support the Causeway Connection, and looks forward to the launch of this zero emission vehicle project.

Julia Burrows – Ms. Burrows, from the City of Sacramento, was present to offer support from the Mayor's Office for the project because of emission reductions and the partnership that the City has with Electrify America.

Matt Dulcich – Mr. Dulcich, on behalf of UC Davis, are excited about the launch of the Causeway Connection. UC Davis believes that public agencies should collaborate to build efficient partnerships and this effort does accomplish these goals. Mr. Dulcich acknowledges that the existing UC Davis charter service has some attributes that will not be included in the Causeway Connection service. UC Davis has listened carefully to the comments from the existing riders during October and November, and attempted to address those concerns with substantial revisions to the routing, planning and scheduling of the service. UC Davis appreciates the extra consideration of those issues and concerns from the staff at SacRT and YCTD. UC Davis continues to listen to the riders now and in the future. UC Davis will continue to find other options to help address the concerns of the riders.

Director Nottoli asked Mr. Dulcich why UC Davis waited to engage the current ridership in the planning of this project. Mr. Dulcich agrees that UC Davis was late in engaging the riders. UC Davis, in their workshops, has apologized for their late initiation and has continued to take input and make changes to the schedule to accommodate riders.

Helen O'Connell – Ms. O'Connell noted that a number of her peers brought up the issue of not enough room for the bicycles.

Mike Barnbaum – Mr. Barnbaum noted that the education provided at the workshop was invaluable. Mr. Barnbaum provided his suggested recommendations for schedules through the day.

Jeffery Tardaguila – Mr. Tardaguila is uncertain as to whether other routes can have a direct connection with this service.

Jason Moore – Mr. Moore was in attendance with others (in red shirts) who are current

riders of the shuttle. Mr. Moore noted that at the December 12, 2017 City Council meeting that Mayor Steinberg's unanimously declared that there shall be an electric shuttle running 15 minute frequency from UC Davis to Sacramento. Mr. Moore stated that this was not part of the approved electric vehicle strategy, and believes that this is a misappropriation of the VW Emission money. Mr. Moore believes that UC Davis is abandoning the riders and their lives. Mr. Moore indicated that the riders first learned about this change on October 25. Mr. Moore wants the item postponed, asked for staff to collect data, working with the current and potential riders of the shuttle.

Yemi Olowoyeye – Ms. Olowoyeye, staff member at UC Davis, lives in Sacramento. Ms. Olowoyeye read a statement from a second year undergraduate student that indicated that he would be unable to take classes and go to his volunteer internship on the same day because of the longer time commitment, traffic issues and no guarantee spot on the bus. Ms. Olowoyeye echoes his colleagues' statement and is concerned that UC Davis has not been able to produce any data.

Alissa Magorian – Ms. Magorian, graduate student and full time staff member, takes the shuttle 5 days per week noting that traffic across the causeway has increased over the last few years. Ms. Magorian believes that added stops on the proposed routes may find it challenging for her schedule and wonders whether it is worth it to her.

Amy Fletcher – Ms. Fletcher noted that she would like to see a delay in the proposed project. She is concerned about the number of bicycles that would be allowed on the new service because she has seen a number of people turned away before because of capacity issues, and the fact that the riders were just informed about the change.

Lisa Rosenthal* - Ms. Rosenthal, Ph.D. candidate at UC Davis, noted that she has collected data from 214 rides. She would like "honest" information to evaluate the proposed plans, and asked that the Board delay until the information is provided.

Sarah Kerber – Ms. Kerber, Sacramento Transit Riders Union (SacTRU), noted that they had received comments and requests for assistance from UC Davis bus riders who feel that they have not been provided an opportunity for public engagement. Ms. Kerber indicated that the Mobility Advisory Council at SacRT was presented with a presentation and asked for bus specifications to make sure that the bus was accessible, and it was her understanding that the requested information has not been provided.

Rose Cabral – Ms. Cabral wanted to know if SacRT riders know about the UC Davis shuttle. Ms. Cabral noted that had the current riders of the shuttle been provided an opportunity to participate in the project two years ago, then riders would not be here protesting the change in the shuttle service. Ms. Cabral noted that she believes the routes times are not accurate due to her own current experience.

Rachel (on behalf of Natalie Butcher, Esq.) – Rachel, staff member at UC Davis, read a statement from an Associate Director of Career Services in Judicial Clerkships at UC

Davis– summarized here. Ms. Butcher has 2 young children who attend school in Sacramento and the shuttle allows her to go in early to work, and return in time to pick up her children from afterschool care. The extra stops and traffic might likely double her commute. She would like an express bus with no stops during the 6:00 a.m. and 2 – 3 p.m. that would allow her to fulfil her commitments.

Alana Firl* - Ms. Firl has been riding since 2007 and is concerned about the bike capacity on the electric buses. She uses her bike to/from the shuttle and to various locations within Davis. She believes it should a priority to increase bike capacity. She would be very happy to help provide information.

David Doty – Mr. Doty, faculty member at UC Davis, lives in Sacramento and is concerned about the cost because graduate students will pay more - \$100 per month, versus a parking pass on campus at \$50.00. Mr. Doty supports electric vehicles. Mr. Doty noted that his work/life balance is important and if he spends time on transit he wants it to be productive time and also safe by using a seat belt.

Mike Tentis – Mr. Tentis is staff member from UC Davis for 8 years. Safety is very important to him and the new buses will not have seat belt. He does not believe it is a good idea to mandate riders to ride a bus going 70 mph without seat belts. Mr. Tentis stated that it took him 56 minutes to get home on Friday, November 15th leaving the Mondavi Center to the Medical Center, and noted that this Friday was a good Friday.

Joe Bolté – Mr. Bolté, resident of Davis, but not a member of the UC Davis community, so he cannot take the current shuttle. He believes there is a high amount of unmet demand for a rapid express bus between the highest demand locations in Davis and Sacramento including UC Davis Health. He believes it is a shame to drive past downtown Sacramento without allowing people to stop there. He does not believe that the parties have a collaborative system for getting information to passengers such as how telephone calls about the service will be distributed between SacRT and YCTD to answer.

Mikel Delgado – Ms. Delgado is an employee at UC Davis and travels on non-peak hours often. Ms. Delgado requested that the route include more than the Mondavi stop because it is a 25 minute walk to the Vet campus if she is unable to take her bicycle on every route. Ms. Delgado would like more input on the schedule and routes.

Signed up but did not speak:
Bonnie Lindemann
Glenda Marsh

Director Nottoli wanted to know whether the Board could delay the action tonight, and whether there is any jeopardy of financial loss. Laura Ham noted that staff could bring the item back at the December 9, 2019 meeting and still be able to implement in April 2020, although it would not be ideal. If the item goes beyond December 9, it would postpone implementation until June 2020. Ms. Ham indicated that she believes that the

grant funding would flow with the services and operation; however the capital investment would not be used as soon as it could.

Director Miller asked when graduation was held in Davis. A response was provided that it was June 2020.

Director Howell asked staff to get confirmation of the estimated current travel times for each trip because based on public comment, the buses are frequently late.

Director Harris noted that there is a tremendous amount of change on the Causeway minute by minute. Director Harris would like an analysis about the possibility of putting more bikes per bus. The reason to go electric is to change mobility options for people and reduce greenhouse gas emissions. Director Harris wanted to know how staff arrived at the stops on the schedule. James Drake noted that the stops evolved throughout the project, and provided a timeline on how the schedule developed.

Director Harris wanted to know how flexible SacRT is if adjustments need to be made after implementation. James Drake noted that adjustments are normally adjusted on a quarterly basis because of printed materials and budgetary concerns.

Director Harris wanted to know the impact of postponing the decision. James Drake noted that postponing takes time away from the schedulers and operations trainers, noting that December 1 is normally the drop dead date (for April implementation) to get any changes to the schedulers so they can optimize schedules for 450 drivers, vehicles. Additionally driver shifts have to be made and pay properly and schedules have to be prepared for bid documents, and then the Union has to approve the schedules. SacRT Training staff is involved because operators are driving in new areas and the areas need to be learned. Additionally, this service is a bit more complicated as it is coordinated with Yolo Bus. If the Board does not make a decision on December 9, then staff would miss the April round of service changes and implementation would have to occur in June.

Director Hume supports the concept of this program and what it is hoping to achieve, and that it is opening itself to greater ridership than is currently enjoyed. He understands that change is always scary and the unknown is always an issue. Director Hume moved the item with direction to staff to come back in December with better information regarding scheduling and other items discussed, and that the Board put over the service change until June 2020 so that it fits the University schedule better, it gives those trainers and drivers extra time to implement, and that we have real time data with which to make decisions. Director Nottoli seconded the motion.

Director Schenirer agrees with Director Harris on his bicycle rack issue. Director Schenirer noted that traffic is traffic, and it would be the same whether it was a bus or car on the road. Director Schenirer asked why the riders cannot work on the shuttle. The answer provided was whether the rider might be standing versus sitting. Director Schenirer noted that this shuttle is the right thing to do for climate control, and supports

the postponement of the decision to December 9th leaving it up to staff to see if we can implement in April, and he wondered whether Director Hume would accept that as an amendment to his motion. Director Schenirer noted that there will be complaints with changes in service and schedule, and staff will have to accept that try to mitigate the complaints.

Director Hansen thinks that this is an exciting but said that we have all gotten off on the wrong foot with people holding signs and protesting the action because this is the region's first opportunity to invest in a fully electric bus service. Some of the questions raised have merit, and he can sympathize with those people who have adapted their lives to the schedules and amenities, but also that the current service is not typical for public transit. Director Hansen supports the decision on how this service gets implemented (i.e. date) to the December 9 meeting. Director Hansen asked to have the answers to the following questions brought back in the staff report on December 9: 1) would like to see an overlay on a map with evolving stops, 2) the bike rack issue, 3) the addition of seat belts and their cost, 4) whether the bus on shoulder legislation can become an urgency bill with the help of the Mayor's office, 5) set some metrics for performance on emission reductions, 6) make a note in the staff report that the buses will have Wi-Fi, and 7) have some public meetings to be able to get to the riders to embrace and accept the change.

Director Hume noted that he has considered the situation and noted that the seconder of the motion, Director Nottoli, has left the meeting, and he is not interested in changing his motion because it makes more sense to start in June when it may be quieter, so that staff can work out the kinks before there is undue pressure.

Director Hansen provided a substitute motion to delay the item for three weeks allowing staff to meet with the stakeholders, and provide a report back on the questions asked by the Board, as well as provide a recommendation on what is most feasible best plan for the riders based on those responses. Director Harris seconded the motion.

Director Hume explained Robert's Rules of Order which requires that the Board hear the substitute motion first, before hearing the original motion, so he is going to vote "no" against the substitute motion because he believes June makes more sense. Director Hansen noted that the Board could still decide a June implementation date on December 9th and that is why he wanted that flexibility if the issues are worked out.

Director Jennings clarified the motion to look at all implementation option dates at the December 9th meeting.

ACTION: SUBSTITUTE MOTION - Director Hansen provided a substitute motion to delay the item for three weeks allowing staff to meet with the stakeholders, provide a report back on the questions asked by the Board, and provide a recommendation on what is the most feasible best plan for the riders based on those responses. Director Harris seconded the motion. Ayes: Directors Hansen, Harris, Howell, Jennings, Schenirer and Chair Kennedy. Noes: Directors Hume and Miller. Absent:

Directors Budge, Nottoli and Serna. Motion carried with 78 roll call votes.

PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

Speakers:

Mike Barnbaum – Mr. Barnbaum read a note from Board Member Serna reporting that he would not be attending the SacRT Board meeting because he was home recovering. Mr. Barnbaum provided event information for Causeway Week.

Jeffery Tardaguila – Mr. Tardaguila noted that rider input is essential. Mr. Tardaguila wants a transportation tax. He wants the Board to look at the “CBC Bus 11,” a light rail vehicle which has been converted over, noted that SACOG has produced an audio sign, and that the Board needs to look into their pilot projects. Mr. Tardaguila noted that youth are walking between couplers at 13th Street and reported to the Board that a “yellow shirt” saw the incident and followed the proper procedures. Mr. Tardaguila would like Director Hume to continue on the Paratransit Board.

Sarah Kerber – Ms. Kerber, representing SacTRU, is requesting staff to provide a report back to the Board, the Mobility Advisory Council and members of the public on a variety of pilot projects that have been implemented in recent years.

Dane Palmer – Ms. Palmer addressed safety and security issues on light rail as she has had problems on Saturday and Sunday evenings. Ms. Palmer believes there is no one to deter criminal behavior on the light rail trains because she does not see many transit agents during those times. She suggested that SacRT look at some of these safety and security issues.

NEW BUSINESS

GENERAL MANAGER’S REPORT

15. General Manager’s Report
 - a. Service Animal Update
 - b. Paratransit Services Update
 - c. Quarterly Financial Report (1st Quarter Fiscal Year 2020)
 - d. SacRT Meeting Calendar

General Manager Li deferred his General Manager’s Report until the December 9, 2019 Board Meeting.

Speaker: Jeffery Tardaguila – Mr. Tardaguila indicated that he needs to know more about the projects that SacRT is pursuing.

REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

16. Paratransit Special Board Meeting – November 4, 2019 (Hume)

Director Hume noted that Kevin Welch of Paratransit, Inc. will be retiring at the beginning of January 2020, and that he will be sorely missed in the transit community.

Speaker: Jeffery Tardaguila – Mr. Tardaguila indicated that he had never (this year) seen a written report from a Paratransit meeting. Mr. Tardaguila wanted to know if there was any consultation with Paratransit on free ride days. Mr. Tardaguila wants Director Hume to continue on the Paratransit Board.

CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS TO CLOSED SESSION

CLOSED SESSION

RECONVENE IN OPEN SESSION

CLOSED SESSION REPORT

ADJOURN

*Handout

As there was no further business to be conducted, the meeting was adjourned at 7:50 p.m.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary